

# Hilliard Music Boosters, Inc.

## Constitution

**Preamble:** The Hilliard Music Boosters of Hilliard, Ohio, having been in existence since 1957 as an informal group, has found it necessary to establish a written constitution with Federal Internal Revenue Service requirements to the following articles have been established.

### Article 1: Name

This organization shall be known as the Hilliard Music Boosters, Incorporated.

### Article 2: Purpose

The Hilliard Music Boosters, Inc. is organized exclusively for charitable and education purposes which include:

- A. Raising funds for the support of music education programs in the Hilliard City School District.
- B. Providing financial assistance to the Hilliard City School District music departments in obtaining instruments, uniform, choir robes, and other items and services not normally available through school district sources.
- C. Distributing funds to organizations that qualify as exempt organizations under Section 501(C)(3) of the internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law.)
- D. Promoting the music programs in the schools of the Hilliard City School District.
- E. Fostering greater musical achievement by sponsoring awards, contest fees and scholarships.

### Article 3: Membership

- A. General** membership with the Hilliard Music Boosters shall be open to parents of students and all other **legal adults residing within the boundaries of the Hilliard City School District** interested in furthering the aims of the Hilliard Music Boosters.

- B.** Membership fees, dues, or donations, if any, shall be as determined by a **majority** vote of the membership in attendance at a Corporate General Meeting.
- C. Membership within each chapter shall be included with general membership and shall be limited to those legal adults who reside within the attendance boundaries of that chapter's high school or feeder schools or who have legal dependents attending one of those schools.**

### Article 4: Officers

- A.** The Corporate Executive Officers shall consist of the:
  - a. President**
  - b. Corporate Vice President**
  - c. Corporate Secretary**
  - d. Corporate Treasurer**
  - e. The Chapter Vice President for each high school in operation that have elected positions.**
- B. Term of office shall be from July 1st through June 30th, inclusive.**
- C.** The Corporate Executive Board shall consist of all corporate **executive** officers **as defined above**, all appointed chairpersons of corporate standing committees, one music faculty representative from each of the high schools in operation, **and members-at-large appointed by the Executive Board in such a way as to provide balanced representation from across the district, and to ensure that the interests of the vocal and or instrumental music programs are represented on the board.**
- D. The Corporate Executive Board shall act on behalf of the membership and in the**

best interest of the Hilliard Music Boosters, Inc. and its mission.

- E. The music faculty representative from each high school shall be from and as elected by the following instructors:
  - a. Director of Bands
  - b. Orchestra Director
  - c. Choir Director
- F. The Chapter Officers, elected solely by respective chapter members, will consist of the following elected positions:
  - a. Chapter Vice President
  - b. Chapter Secretary
  - c. Chapter Treasurer
- G. The election of officers shall take place at the April Corporate General Meeting each year.
- H. The officers of the Hilliard Music Boosters shall perform the duties assigned to them and enumerated by the Bylaws of the organization.

#### Article 5: Committees

- A. The Hilliard Music Boosters, Inc. shall operate through committees under the direction of, and be appointed by, the Corporate Executive Board or the respective Chapter Committees. Corporate and Chapter Standing Committees and Ad Hoc Committees shall be those deemed necessary by the respective **Executive Board** or Committees.
- B. **The Chapter Committees will include the Chapter Officers, chairperson of Chapter standing committees, and appointed chapter program director representatives.**
- C. **Committees shall operate and function in accordance with the Bylaws of the Hilliard Music Boosters.**

#### Article 6: Finances

- A. **Moneys raised by each school chapter through separate and non-corporate fundraising means shall remain with the individual chapter.**

- B. **Distribution of chapter moneys to programs within the prevue of each school shall be at the sole discretion of each chapter.**
- C. **Moneys raised through Corporate fundraising programs, including the Hilliard Band Invitational, shall be distributed as decided by the Corporate Executive Board and as approved by a majority vote of the membership at a General Membership meeting.**

#### Article 7: Meetings

- A. Corporate Executive Board meetings shall be held prior to Corporate General Membership Meetings. **Additional meetings may be called by the President or upon request of a majority of Executive Board members.** At least one General Membership Meeting will be held during the months of January and April each year.
- B. Chapter Board meetings may be called as needed by the Chapter Vice President, **the local music faculty representative**, or as recommended by the Corporate Executive Board. Chapter General Membership Meetings will be held monthly at a place designated by each Chapter Committee during the months of August through May. Additional meetings may be called as needed by the Chapter Vice President or as recommended by the Chapter Committee.
- C. A quorum for the transaction of business at both Corporate Executive Board and Chapter Committees meetings shall be a majority of the members of the board present.
- D. Agenda items for any Corporate or Chapter Meeting may be added or deleted at the meeting with a majority vote of the Hilliard Music Boosters membership present.
- E. Organization plans, information, needs, and accomplishments shall also be communicated by Chapters to the members. The communication means shall be decided upon by the established Corporate Policy.

### Article 8: Limitations

- A. No part of the net earnings of the Hilliard Music Boosters, Inc. shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions and furtherance of the purposes set for in Article 2 hereof.
- B. No substantial part of the activities of the Hilliard Music Boosters, Inc. shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.
- C. Upon dissolution of this organization, the Corporate Executive Board shall, after paying or making provision for payment of all the liabilities of the organization, dispose of all assets of the Hilliard Music Boosters, Inc. by transferring them to the Music Departments of the Hilliard City School District, or to an organization organized and operated exclusively for educational purposes and qualified as an exempt organization under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

### Article 9: Bylaws

- A. The Bylaws of the Hilliard Music Boosters shall further define rules, roles, and responsibilities within the organization.

### Article 10: Amendments

- A. This constitution may be amended by a **three quarters (75%)** vote of the members

present at the April Corporate General Business Meeting. The proposed amendments must be presented and published at the January Corporate General Meeting and additionally published once in each of the Corporate Chapter publications via the chapter routine means of communications by March 31<sup>st</sup>.

- B. Copies of the proposed amendments shall be made available from Music Directors by request.

Date originated: 11/12/1990

Revised: 06/14/1993

Revised: 11/14/1994

Revised: 05/13/1996

Revised: 07/14/2003

Revised: 03/28/2008

Revised: 04/16/2008

**Revised: 04/??/2010**

Adopted on April ??<sup>th</sup>, 2010

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**Randy Smith**, President  
Hilliard Music Boosters, Inc.