

Corporate Board Meeting  
July, 14 2009  
7:00pm - Hilliard School Annex Building

Attendees:

Randy Smith, Lisa Navaratnam, Charles Prior, Janet Prior, Wade Giffin, Dan Shuman, Brenda Ribble, Tim Bowers, Nathan VanLaningham

Absent (Requested to Attend):

Jackie Brown, Doug Manger, Nick Hunkar, Laurie Chilcote, Chris & Cheryl Vassaux, Jim & Tammy Sites, Joe Burke, David Handshue, and Mark Oppenheimer

Called to Order

1. Meeting Called to Order 7:15pm by Randy Smith.
2. Motion to Approve Minutes of meeting minutes from April 20, 2009 General Membership Meeting suspended until minutes are revised to include results from new board voting.

Agenda Items

1. Transition

- a. Nat VanLaningham present to transition financial information to new corporate treasurer, Charles Prior.
  - i Nat handed out HMB financials and transaction reports w/explanations.
  - ii Discussion ensued regarding how CHARMS payments are recorded and applied to each school's account
  - iii Nat will email Charles and Randy electronic detail on accounts.
  - iv Nat to make adjustments/transfers and beginning balance entries to reconcile accounts.
  - v Taxes were filed for 2008 by Jenny Harmon (previous corp. treasurer).
  - vi Nat, Charles, Randy, and Doug will arrange for transfer of authorization and signature on HMB Key Account
  - vii Sam's Club account discussed.

2. Organizational/Current Business

- a. Invitational - Dan Shuman reported main chair positions filled. There are few important chair positions yet to be filled. Tim Bowers volunteered to fill the T-Shirt Chair

position. Randy to email members schedule of Invitational meetings. Dan Shuman will ask for updated spreadsheet at next invitational meeting, July 20. This list will be emailed to all board members.

- b. Website - Nick started updating information on the HMB website.
  - i Chapter level information will be located on chapter tabs.
  - ii Master calendar to be put on website
  - iii Corporate and chapter email addresses.
- c. Publicity - Utilize Laurie Chilcote for a publicity, news, or public relation releases.
- d. Transportation - Wade Giffin reported.
  - i Update - equipment is out of date and broken down.
  - ii Committee is developing a vision for the next 5-10 years and developing a 3-5 year plan for all three high schools (still need future vision from Bradley's Band program).
  - iii Wade is working on rebuilding strong relationships between HMB and District Administration and transportation department.
  - iv Going forward, all maintenance on HMB vehicles will be preformed by utilizing the District Bus Garage personnel. Expenses incurred by HMB.
  - v All communications with District and Transportation Department to be funneled through Wade Giffin. No exceptions

### 3. Old Business

- a. None discussed

### 4. New Business

- a. Fundraising - Nationwide Arena - Janet Prior
  - i Brian Lewis to coordinate fundraising efforts between all three high schools. Randy will email Brian to send an email prior to each school's Ice Cream Social.
- b. Corporate PO Box - Randy
  - i Bradley has set up separate box.
  - ii Randy is looking into setting up PO boxes for each High School.

iii Doug still has a key to the PO Box that needs to be turned in.

iv Randy to give key to Corp PO Box to check while he is on vacation through July 24, 2009.

#### 5. Round Table Discussion

##### a. Randy Smith

i Lisa Navaratnam to represent Corp. at next Invitational meeting on July 20, 2009.

ii Hilliard Art Festival Coordinators have asked HMB for musical options. Email any options to Randy for submission and coordination.

iii Suggestions for Sam's Club Accounts for this year's concessions should be emailed to Randy.

iv Everyone should make sure their HMB email address are functioning correctly. Questions to Nick Hunkar.

v Next Corporate Meeting Scheduled for September 15, 2009 at 7:00pm Hilliard School Annex Building.

Meeting Adjourned 9:15pm